

Template of Representation Letter of Shareholder

(to be sent to the e-mail address aganual2023@sonaecom.pt
until 18:00 (GMT) of the 26th April 2023)

Name: _____

Address: _____

Postal Code: _____

Tax Number: _____

EMAIL [mandatory to include]: _____

To the Chairman of the Board of the Shareholders'
General Meeting of Sonaecom - SGPS, S.A.

Email: aganual2023@sonaecom.pt

Dear Sir,

The herein undersigned informs that, as a shareholder of that Company, he/she/it will be represented in the General Meeting to be held at 9:30 a.m. hours (GMT) on the 28th April 2023, exclusively through telematic resources, by Mr./Mrs./Ms. [full name of the representative] _____ with the email address **[mandatory to include]** _____, with address at [include address of the representative] _____, to whom I hereby authorise be sent the **secret code for participation**¹ at the Shareholders' General Meeting, being such represented empowered with the necessary powers to discuss and vote according to his/her will, every subject that is subject to resolution at the General Meeting.

Best regards,

[shareholder's signature or, in case of a shareholder corporate entity, signature of the legal representative signature]²

¹ The appointed representative will receive in the indicated email address a message confirming the receipt of the Shareholders' intention to participate in the Shareholders' General Meeting through the software Microsoft Teams, together with the **secret code for participation** that shall be used to access such platform and confirm the Shareholders' identity when accessing the Shareholders' General Meeting.

² Signature similar to that of the identification document. The legal representative of the corporate entity must present power of attorney to represent the shareholders.

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General Notes

1. A Shareholder may appoint different representatives as to shares held in different securities accounts, without prejudice however to the principle of the voting units, as set forth in article 385 of the Portuguese Companies Act.
2. The present model of representation letter does not constitute a demand for representation, having the sole purpose of informing, under the legal terms, the shareholders of their representation right at the General Meeting.
3. Should you have any further question please contact us through the email address aganual2023@sonaecom.pt.
4. The personal data collected by the Company, from the shareholders, the financial intermediaries and their representatives, in the exercise of their right to participate, being representing, and vote in the shareholders' general meeting, directly or indirectly through their intermediaries, will be processed by the Company to manage its relationship with the shareholders, pursuant to the shareholders' general meeting, in the fulfilment of the Company's legal obligations and will be kept within the legal deadlines established in the Portuguese Company Law and the Portuguese Securities Code, or during the time in which any dispute regarding the Shareholders' General Meeting, including the respective process and deliberation, is pending.

The Shareholders are further informed that they can exercise their rights, within the applicable framework, to ask the Company access to all the personal data relating to them, as well as the personal data correction, the limitation of treatment or the right to oppose to treatment, by letter to be sent to the company's registered office.

Notes regarding the Shareholders' General Meeting to be held exclusively through telematic resources

The correspondent manuals for the installation and technical operation will be available for consultation at <https://www.sonaecom.pt>. For any further question or enlightenment regarding the technical requirements for the Shareholders' General Meeting to be held through long-distance communication means, it can be used the email address aganual2023.suporte.tecnico@sonaecom.pt.

The Company will make available, as well, the technical means to support the system test to the participation on the Shareholders' meeting by making available at the company's website www.sonaecom.pt which may then be contacted during the following calendar:

- 14th April 2023 – between 9:30 a.m. and 12:30 p.m.
- 20th April 2023 – between 9:30 a.m. and 12:30 p.m.